

Washington Island

Airport Master Plan



AGENDA

Planning Advisory Committee (PAC)

Meeting #1 – Kickoff

Thursday, May 21, 2026

1:00 p.m.

1. Introductions
2. What a Master Plan Is/Is Not
3. Master Plan Process
4. Role of the PAC
5. NPIAS and Airport Information
6. SWOT Exercise
7. Open Discussion/Questions

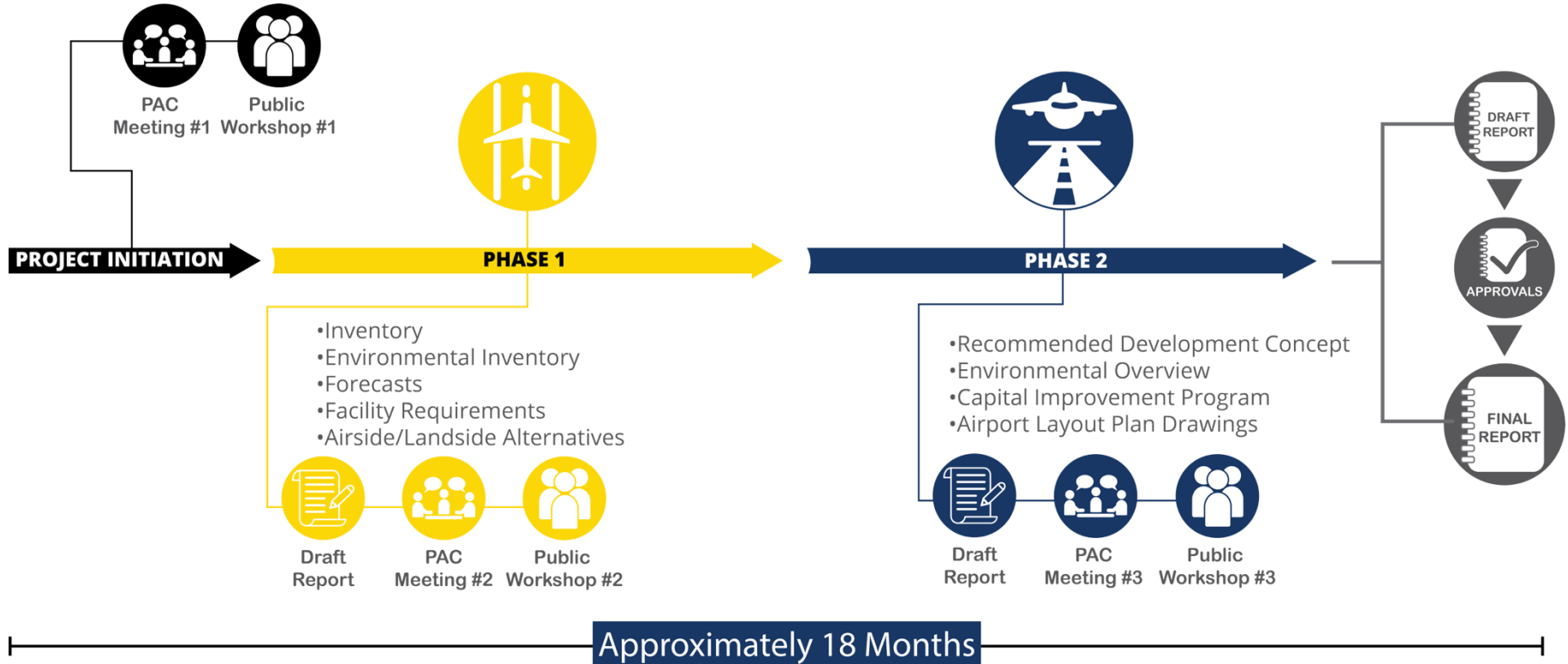
WHAT A MASTER PLAN IS

- A comprehensive, **long-range study** of the airport and all airside and landside components that describes plans to meet FAA safety standards and future aviation demand.
- Recommended by the FAA to be **conducted every 7-10** years to ensure plans are up-to-date and reflect current conditions and FAA regulations. 2P2 does not have a recent Master Plan on file; the approved ALP on file is from 2007.
- **Funded** by a federal Airport Improvement Act (AIP) Grant, which provides 95% of the total project costs. The remaining 5% is being split between the BOA and the Airport Sponsor.
- A Washington Island document that will ultimately be presented for **approval** to the Town Board. The FAA approves the Airport Layout Plan (ALP drawing set).
- An opportunity for airport stakeholders and the public to engage with airport/town staff on issues related to the airport and its current and future operations and environmental and socioeconomic impacts. **Three (3) public information workshops** will be conducted throughout the master plan process to facilitate this public outreach effort.

WHAT A MASTER PLAN IS *NOT*

- Not a guarantee that the airport will proceed with any planned projects. **Master plans are guides** that help airport staff plan for future airport development; however, the need/demand for certain projects might never materialize.
- Not a guarantee that the town or the BOA will fund any planned projects. **Project funding** is considered on a project-by-project basis and **requires appropriate need and demand**. Certain projects may require the completion of a benefit-cost analysis.
- **Not environmental clearance** for specific projects. The master plan includes an environmental overview that identifies potential environmental sensitivities per the National Environmental Policy Act (NEPA) guidelines. Most planned projects will require a separate NEPA study (environmental assessment/categorical exclusion) prior to construction.

MASTER PLAN PROCESS



PUBLIC INVOLVEMENT PLAN

• Planning Advisory Committee (PAC)

3 Scheduled



• Public Information Workshop

3 Scheduled

- Public Approval Meetings
 - Town Board



• Project Website

washingtonisland.airportstudy.net



ROLE OF THE PAC

- The **purpose** of the Planning Advisory Committee (PAC) is to provide the planning team with input into the Airport Master Plan.
- The **members** of the PAC are intended to represent a variety of organizations and individuals with interest in the use and development of the airport. These include governmental interests (BOA, Airport Advisory Committee, Town Board), aviation interests (airport tenants, airport users, pilot groups), and area economic development interests.
- The **role of the PAC** is to provide input to regarding the current and future use of the airport. The PAC will review elements of the Airport Master Plan while they are in draft form and comment on the accuracy of the assumptions and relevance of the information used to develop the report.
- The PAC is a **non-voting advisory body**. While all comments and suggestions made by the PAC members will be considered by the planning team in developing the draft and final version of the report, the PAC will not vote to approve or disapprove elements of the study; however, a consensus and understanding of the plan is optimal.

ROLE OF THE PAC

- Individual PAC members are considered to **represent** their designated organizations. It is the responsibility of PAC members to communicate with their respective organizations and report any comments/concerns regarding the development of the Airport Master Plan from their organization back to the PAC and the planning team throughout the process.
- **PAC meetings** will be held periodically throughout the preparation of the Airport Master Plan. There are three (3) meetings planned at this time. Because of the advisory nature of the committee, a quorum is preferred but will not be required.
- **Attendance** at each meeting is strongly encouraged. Each member of the PAC represents a unique or significant stakeholder group. If you are unable to attend any given meeting, please send a representative who can speak for you or your organization.

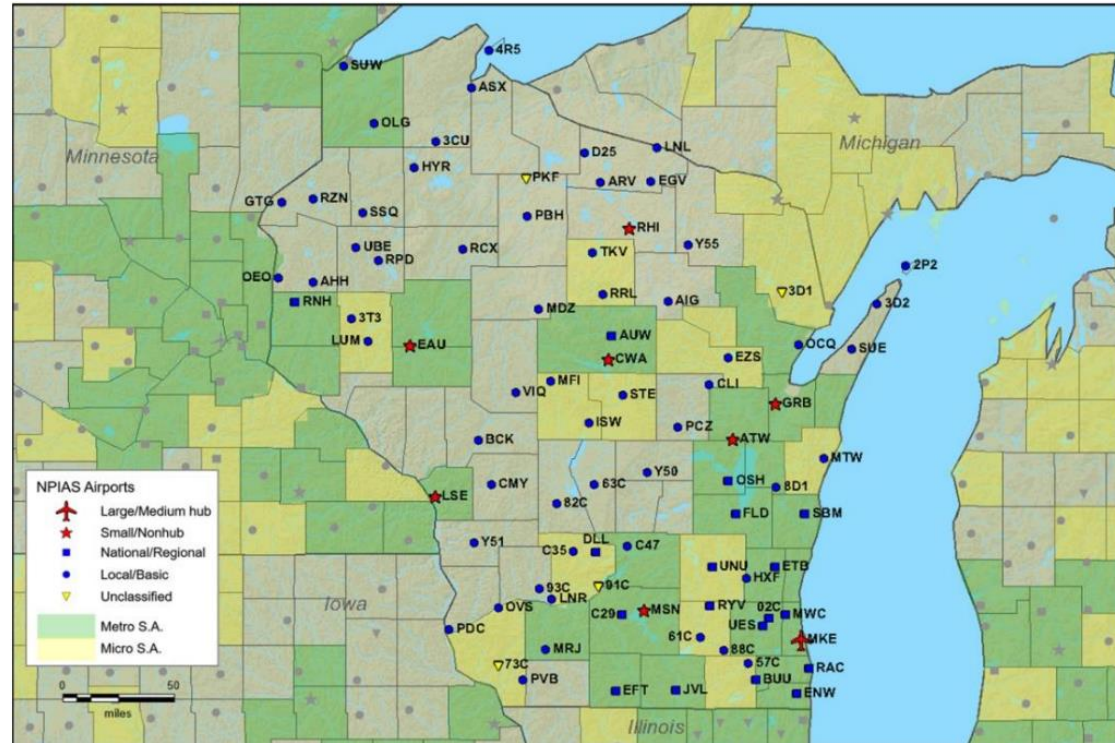
P2P's ROLE IN THE NPIAS

- **Wisconsin NPIAS Airports**

- 87 Total
- 8 Commercial Service
- 79 General Aviation
 - 18 National/Regional
 - 57 Local/Basic
 - 4 Unclassified

- **Washington Island Airport**

- Basic GA
- Community airport; links to NAS
- Medevac
- Average 9 based pistons



Airport Info

- 5 validated based aircraft
- 113 acres
- Turf Runway 2/20 – 2,250' x 150'
- Turf Runway 14/32 – 2,232' x 150'
- Activities
 - Recreational flying
 - Medevac / air ambulance
 - Aircraft storage/tiedowns



SWOT ANALYSIS

Helpful

to achieve the objective

Harmful

to achieve the objective

Internal Origin
(attributes of the organization)

S
Strengths

W
Weaknesses

External Origin
(attributes of the environment)

O
Opportunities

T
Threats

WE WANT TO HEAR FROM YOU!

Direct any questions or comments after this meeting to:

Chandra Burks, Coffman Associates: cburks@coffmanassociates.com

Peter Sownie, Chairman: chairman@washingtonisland-wi.gov>

or visit the project website to submit comments online.

<https://washingtonisland.airportstudy.net>

NEXT STEPS



Phase 1

Inventory, Forecasts, Facility
Requirements, & Development Alternatives

Est. Fall 2026